

OREGON COMPUTER SCIENCE TEACHERS ASSOCIATION BYLAWS

(Proposed – 02/11/2018)

Article I: Name and Affiliation

The Organization will be known as the Oregon Computer Science Teachers Association (hereafter referred to as OCSTA).

OCSTA is associated with the Computer Science Teachers Association (hereafter referred to as CSTA) as local Oregon chapter. Nationally, under their structure, we will be known as CSTA-OR

The Organization is a separate entity from the CSTA and the CSTA's incorporation status, tax status, and insurance coverage do not extend to the Chapter nor do funds raised by the chapter extend to the national organization.

Article II: Purpose

The OCSTA is a membership organization whose goals include, but are not limited to the following:

- To support and promote the teaching of computer science and other computing disciplines.
- To encourage and support the use of computational approaches in teaching other disciplines like math, science and the arts.
- To provide opportunities for teacher training in computer science and other computing disciplines
- To promote communication between colleges, high schools, middle and elementary schools, non-teaching educational administrations, and local industry.
- To provide opportunities for K-12 teachers and students to better understand the computing disciplines.
- To provide opportunities for colleges and industry to better understand the K-12 educational environment and challenges.
- To provide opportunities for joint educational projects between schools, colleges, and industry in support of computer science related instruction or teacher training.

The policies of OCSTA shall not reflect any political partisanship, nor any preference, discrimination, or limitation based upon sex, race, or religious affiliation.

As a chapter of CSTA, the mission of the Chapter is to further the mission of the CSTA: *CSTA's mission is to empower, engage and advocate for K-12 CS teachers worldwide.*

Article III: Membership

Section 1: Membership in the Organization

All persons interested in the objectives of the organization shall be eligible for membership. Members are entitled to vote on all matters for which a membership vote is required, including board elections, bylaw amendments and dissolution.

The Board shall maintain a roster of the membership.

Section 2: Period and Dues

Membership shall be for a minimum duration of one year, although longer periods may be made available.

Any establishment or changes in dues for membership shall be approved by the Board of Directors and presented to the Members for approval.

Article IV: Governance

Section 1: Leadership Board and Duties

The organization shall be governed by a Board of Directors composed of President, President-Elect, Past-President, Treasurer and two At-Large members elected by the membership of the organization. No one shall receive compensation for serving on the Board.

All members of the Board are expected to attend meetings of the board, be available to discuss matters of importance to the Board, act as hosts at Organization events, and perform other duties as assigned or accepted.

The President is responsible for chairing meetings of the membership and of the Board. The President shall see that the business of the organization is effectively and efficiently completed by appointing members or subcommittees of the board to oversee the projects and activities.

The President-Elect of the Organization is responsible for taking minutes of all board meetings. As a member of the board the President-Elect shall also perform other duties as assigned or accepted.

The Past-President is responsible for advising the President and helping the President maintain continuity of projects and activities. Should the President be temporarily unavailable, the Past-president will carry out the duties of President in their absence. As a member of the board the Past-President shall also perform other duties as assigned or accepted.

The Treasurer of the organization is responsible for maintaining records of any income and expenditures and reporting to the board on the Organization's finances.

The At-Large Members are responsible for aiding the president in guiding the operations of the Organization and performing other duties as assigned or accepted.

Section 2: Balance on the Board

It is desirable for the Board to include representation from the high school, middle school, and elementary school levels. If one or more of these levels lack representation on the elected Board, the Board will make an effort to recruit an Advisory member from each level lacking representation.

Section 3: Terms of Office

The president shall be elected as President-Elect and then serve 3 years, automatically progressing from President-Elect to President to Past President in one year steps. A new President-Elect shall be elected each year as the previous President-Elect moves to the position of President and the President moves to Past President.

The Treasurer and At-Large positions shall each serve 2 year terms. To maintain continuity of the board, the Treasurer and At-Large position 1 shall be elected in even numbered years while At-Large position 2 shall be elected in odd numbered years.

Section 4: Qualifications

All candidates for the Board shall be members of the Organization in good standing. Candidates for the Board shall also be members of CSTA in good standing.

The current President and President-Elect are not eligible to run for a new office, but any other serving Board member is eligible to run for any open position on the board, including for reelection to the same position.

No person may hold more than one position on the Board. Should a sitting member be elected for a new position, they shall automatically relinquish their current position.

Section 5: Elections

Elections to the Board shall take place each year before or at the fall conference and may be held online. Newly elected Board members assume their duties at that meeting. If no fall

conference is held, elections shall be held before November 1st and the newly elected Board members assume their duties at that time.

Section 6: Replacement of Officers

Should a board member other than President, Past President or President-Elect be unable to complete a full term, it is the duty of the Board to select, by 2/3 vote, a replacement to serve until the next election. A replacement is then elected to fill the remainder of the term.

Should the Past President be unable to complete a full term no replacement will appointed and the position shall remain empty until the current President assumes that position.

Should the President be unable to complete a full term, the President-Elect will immediately assume the role of President and complete the President's term and then his or her normal year as president.

Should the President-Elect be unable to complete their term, or if the President-Elect is forced to assume the role of President as specified above, a special election by the full membership shall be held to elect a new President-Elect.

If an elected member of the Board is unwilling or unable to effectively serve, but chooses not to resign the position, the Board may take action to remove that member by unanimous vote of the remaining elected members.

Section 7: Advisory Members

The Board may elect additional non-voting advisory members for purposes of promoting relationships with other organizations and including different perspective. Such members must be elected by a 2/3 majority of the Board.

Advisory members shall serve until there is a change in the Board due to election and then must be re-appointed by the newly constituted board. Advisory members may be removed before that time by a 2/3 vote of the Board.

Section 8: Meetings and Quorum

The Board shall hold regular meetings either physically or via video conference.

Special meetings may be called for by any member. Any call for a special meeting must include the business to be conducted at the meeting. Except by unanimous vote of all Board members present, no other matters shall be considered at a special meeting.

A quorum shall consist of a majority of the Board. A meeting at which a quorum is initially present may conduct any business of the Board. If at any meeting, less than a quorum is present, the majority of present members may adjourn the meeting.

Minutes shall be taken at any board meeting and be kept on file.

Section 9: Conflict of Interest

Board members who have any potential or real conflict of interest involving an action of the Organization must disclose that conflict and abstain from any votes relating to that action.

Article V: Special Projects

The Organization may engage in special projects of a limited duration beyond the scope of its regular activities. When an opportunity via grant, partnership or other special resources, becomes available, a proposal may be put to the Board by any member in good standing. Such a proposal must detail the the proposed goals, budget and resources for the project.

If approved as a project of the Organization, a committee shall be formed by the Board to run the project. The chair of this committee shall be responsible for regular updates to the board and shall serve as an Advisory member of the Board (unless currently serving as a voting member) for the duration of the project.

Article VI: Chapter Obligations

Section 1: Annual Report

The Organization shall submit all reporting required by CSTA.

Section 2: Other Obligations

The Chapter shall maintain communications with the designated CSTA Chapter Liaison, provide chapter representation to national meetings, and help with national CSTA projects as requested.

Article VII: Amendments to Bylaws

These Bylaws may be amended by a vote of 2/3 of the active OCSTA membership present at a regularly scheduled meeting. Changes must be approved by a majority of the OCSTA Board of Directors prior to submission to the membership, and the active membership must be notified at least a month in advance that vote on changes will occur at the next meeting. At least 3 days in advance of the meeting the details of the changes shall be sent to the active membership.

Proposed changes can be submitted to the board at any time by any active member of the organization.

Article VIII: Dissolution

The Organization may be dissolved by a vote of 2/3 of the active membership following the same notification process as changes in bylaws. Any funds remaining upon dissolution and after payment of legitimate debts shall be donated to a recognized 501(c)3 for use in CS Education projects.

The Chapter relationship with CSTA may be dissolved by a vote of 2/3 of the Chapter membership or by the CSTA Board of Directors. Any funds, which have been derived through the CSTA, remaining for the Chapter upon dissolution and after the payment of legitimate debts shall revert to CSTA.